JOHNSON SPACE CENTER

ANNOUNCEMENT

DATE *(mm/dd/yyyy)*	NO. *(Leave blank)*	APPROVED *(Approver's name and title)*
02/05/2013	13-006	Original Signed By:
RESP. ORG *(Directorate-level Org Code)*		Natalie V. Saiz Chair, Starport Services
AH		

STARPORT (JSC EXCHANGE) SCHOLARSHIP PROGRAM

Starport maintains a college scholarship fund to provide financial assistance for dependents of JSC civil service or reimbursable detailees and dependents of JSC Starport Partners (list attached) to attend college.

Starport intends to award two scholarships – one for dependents (children) of civil service employees and one for the dependents (children) of Starport Partner employees. Applicants are evaluated on the basis of academic achievement, financial need, and involvement in school or community activities. The scholarship winners may pursue any course of study leading to a recognized degree at any accredited college in the country.

AMOUNT OF EACH SCHOLARSHIP

- Individual one-time only scholarships of up to $4000 are given in the amount of $2000 per academic semester (Fall 2013 and Spring 2014) or as determined by Starport.

ELIGIBILITY REQUIREMENTS

- The Scholarship Program is open to students who graduate from public, parochial, private high school or complete a home schooling program in 2013, or students who are currently enrolled in college and are in good academic standing.
- Applicants must have a high school grade point average of 2.5 on a 4.0 scale or the equivalent.
- Applicants must either be minor dependents (children) of JSC civil service employees or other NASA civil service employees permanently stationed at JSC who have been employed at NASA for at least 2 years as of January 1, 2013, or minor dependents (children) of the JSC Starport Partner employees who have been employed in the local area for at least 2 years, as of January 1, 2013.
- Minor dependents (children) of civil service employees or Starport Partner employees who were medically retired or deceased during the previous year of this application process and who otherwise would have met these qualifications are also eligible for consideration.

- For purposes of this program, the minor dependent (child) of a civil service employee or Starport Partner is defined as a child student for which the employee claims an exemption on his or her Federal income tax or which is a natural adopted or foster child for which the employee furnished the majority of support.

HOW TO APPLY

- Application forms for the scholarship are available online and may be printed at: http://starport.jsc.nasa.gov/AboutUs/. Please contact Dottie Smith at 281-483-9028 for forms or Debra Johnson at 281-483-4157 for additional information.
- High School students are expected to furnish an original transcript of their high school grades and a record of their Scholastic Achievement Test (SAT) or the American College Test (ACT) scores with their application in a sealed envelope with the school stamp as soon as they become available, but not later than April 1, 2013.
- College students are expected to furnish their most recent transcript of college grades as well as a transcript of high school grades and SAT or ACT scores with their application or as soon as they become available, but not later than April 1, 2013.
- Application forms must be received no later than April 1, 2013, to be considered for this year's program. All applications must be placed in a sealed envelope and sent or delivered to the address below:

Debra L. Johnson
Starport Scholarship Committee
Mail Code BA
Building 1, Room 457C
NASA Johnson Space Center
2101 NASA Parkway
Houston, TX 77058

SELECTION OF WINNERS

- Application forms and scholastic records are evaluated by the Starport Scholarship Committee composed of at least one member of the Starport Council, one senior JSC employee, and one representative from the Starport Partner participants companies.
- All applicants are notified by mail of the results by approximately May 31, 2013.

2013 Starport Partners

Anadarko Industries
All Points Logistics
Ares Corporation
Barrios Technology, LLC
Bastion Technologies
Boeing Company
Booz, Allen, & Hamilton Inc
Charles Stark Draper Laboratory, Inc.
Chenega Security and Support Solutions
Cimarron
Computer Science Corporation
CompuTrain Business Solutions
DB Consulting Group, Inc.
EADS Astrium North America, Inc.
Earth Resources Technology, Inc.
ERC, Inc.
G4 Government Solutions GS
GAPSI Banner Joint Venture
GEO Control Systems, Inc.
ILC Dover, LP
ITT – Exelis, Inc
J&P Technologies
Jacobs Technologies
JES Tech
JSC Federal Credit Union
Kelsey Seybold Clinic, PA
L&M Technologies, Inc.
Lockheed Martin Information Systems and Global Solutions
Logical Innovations, Inc.
LZ Technology, Inc.
Man Tech International Corporation
MDA Information Systems
MEI Technologies, Inc.
Metecs
MRI Technologies
MTA Inc
MTS, Inc.
Oceaneering Space Systems
Odyssey Space Research, LLC
Oklahoma State University/Texas A&M University/Strategic Education Alliance
Orbital Sciences Corporation
Qualified Technical Services
REDE Critique
Rohmann Services, Inc.
Rothe Development, Inc.
Rothe Enterprises, Inc.
S&K Aerospace, Inc.
Science Applied International Corp (SAIC)
Sierra Lobo, Inc.
Space Center Houston (Manned Space Flt Edu Fdn)
Space Family Education
Stinger Ghaffarian Technology, Inc.
Tech Trans International, Inc.
Teledyne Brown Engineering
Tietronix Software
TRACLabs, Inc.
United Space Alliance
United Technologies (Hamilton Sundstrand)
Wichita Tribal Enterprises, LLC
Wyle Integrated Science and Engineering Group

STARPORT SERVICES-JSC SCHOLARSHIP APPLICATION FORM

Employee's Name _____

Employer _____ Mail Code _____

Office Phone _____ Home Phone _____

Office Address _____

(Street) (City) (Zip Code)

Home Address _____

(Street) (City) (Zip Code)

Student's Name _____

Relationship to Employee _____

Name and Address of High School/College _____

_____

Name of High School Counselor _____

Date of High School Graduation _____

I certify that the information provided in this application is current and correct and that the student listed above is claimed by me as an exemption on my most recent Federal income tax return or is a natural, adopted, or foster child for which I furnish the majority of support.

_____

Employee signature/date

Privacy Act Statement: The attached material is subject to the Privacy Act of 1974, as amended.

TO: Employee/Applicant

1. Please send (or return to Building 1, Room 457) the completed application in a sealed envelope addressed as follows:

   BA/Debra L. Johnson
   Chairman, Scholarship Committee

2. The applications will be held in confidence and will be reviewed only by the Scholarship Committee. For your information, it is our practice to have someone from my staff review the applications for basic eligibility and then "sanitize" Parts A, B, C, and D of the Application Form and the transcripts (remove all identifications of names, address, etc.) before passing it to the Scholarship Committee for review. This helps us ensure that the Committee considers only the specified criteria in reaching its decisions.

3. If you have any questions concerning the application procedures, please call Debra L. Johnson, at 281-483-4157.

Sincerely,

Original signed by:

Debra L. Johnson
Chairman, Scholarship Committee

PART A
SCHOLASTIC RECORDS

Please attach a copy of all transcripts. If SAT or ACT scores are not shown on the transcripts, please provide a copy of the report scores. You are responsible for arranging for the school to furnish transcripts of grades and results of SAT or ACT by the deadline date. If the student is taking accelerated course, please insure that the school indicates which courses are accelerated or premium to permit an equitable evaluation of grades.

NAME OF SCHOOL _____

HIGH SCHOOL GRADUATION DATE _____

HIGH SCHOOL GRADE POINT AVERAGE _____ MAXIMUM POSSIBLE _____

HIGH SCHOOL CLASS RANK _____ OUT OF _____ STUDENTS GRADUATING

COLLEGE (IF ANY) GRADE POINT AVERAGE _____ MAXIMUM POSSIBLE _____

LIST COLLEGES/UNIVERSITIES TO WHICH STUDENT HAS APPLIED FOR ADMISSION

_____

_____

WHICH COLLEGE/UNIVERSITY IS THE STUDENT MOST LIKELY TO ATTEND:

_____

WHAT FIELD OF STUDY DOES THE STUDENT PLAN TO PURSUE?

_____

WHAT SPECIAL RECOGNITION, IF ANY, DID STUDENT RECEIVE FOR EXCELLENCE IN HIGH SCHOOL/COLLEGE WORK SUCH AS HONORS, PRIZES, OR SCHOLARSHIPS?

_____

_____

_____

_____

_____

_____

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_____

Part B

SCHOOL/COMMUNITY INVOLVEMENT

LIST EXTRACURRICULAR ACTIVITIES IN WHICH STUDENT PARTICIPATED IN WHILE IN HIGH SCHOOL, SUCH AS ATHLETICS, MUSIC, DRAMATICS, DEBATING, CLUB WORK, PUBLICATIONS, OR STUDENT GOVERNMENT. INDICATED ANY LEADERSHIP ROLES IN THESE ACTIVITIES.

LIST PERTINENT OUT OF SCHOOL ACTIVITIES (E.G., CHURCH, SCOUTING, JOBS, COMMUNITY SERVICE, ETC.)

PART C
FINANCIAL INFORMATION

NUMBER OF DEPENDENT CHILDREN _____ AGES: _____

DO YOU HAVE ANY CHILDREN (NOT INCLUDING THE APPLICANT) IN COLLEGE NOW? _____

IF SO, HOW MANY? _____ WHEN WILL THEY GRADUATE? _____

ARE THEY RECEIVING FINANCIAL AID IN THE FORM OF SCHOLARSHIPS OR GRANTS? (IF YES, SPECIFY DONOR AND AMOUNT)

_____

_____

TOTAL JSC ANNUAL SALARY:	$ _____
ANNUAL SALARY OF SPOUSE:	$ _____
OTHER ANNUAL INCOME:	$ _____
TOTAL ANNUAL INCOME:	$ _____

AMOUNT OF FINANCIAL ASSISTANCE YOU MAY BE ABLE TO FURNISH ANNUALLY: _____

_____

IS STUDENT APPLYING FOR ANY OTHER SCHOLARSHIPS? _____

_____

IF SO, WHICH ONES AND IN WHAT AMOUNTS? _____

_____

HAS STUDENT ALREADY BEEN AWARDED ANY OTHER SCHOLARSHIPS? (IF YES, SPECIFY DONOR AND AMOUNT) _____

_____

_____

UNUSUAL EXPENSES OR ELABORATION OF ANY ITEMS ABOVE (MEDICAL EXPENSES, ETC.): _____

PART D

PERSONAL GOALS

IN THE SPACE PROVIDED BELOW, TELL WHY YOU ARE MOTIVATED TO ATTEND COLLEGE AND HOW YOU HOPE TO UTILIZE YOUR DEGREE AFTER YOU GRADUATE. PLEASE TYPE OR PRINT WITH BLACK INK.

PRIVACY ACT STATEMENT FOR STARPORT SERVICES ACTIVITIES

The following constitutes the Privacy Act Statement for the forms listed below:

JSC 707	Starport Services – Scholarship Application
(No number)	Group Life Insurance Application
(No number)	Beneficiary Designation (5878 9-73)
(No number)	Union Dues Deduction (00-2)
(No number)	Credit Union Deduction
(No number)	Application for Employment
(No number)	Employees Withholding Allowance Certificate (W-4)

1. Information to be provided on the forms listed above is authorized to be collected by 42 USC 2473; 44 USC 3101; NASA Management Issuance 9050.6; Treasury Fiscal Requirement Manual, Part III, Payroll Deductions and Withholding; Federal Personnel Manual; JSCM 3712, Exchange Activities Manual, dated December 1973; Exchange Operations Manual, dated February 1974. Providing the Social Security Account Number (SSAN) on the Union Dues Deduction is at the request of the employee union. Providing the SSAN on the Credit Union Deduction form is at the request of the Credit Union. Providing the SSAN on the Application for Employment form is mandatory under Executive Order 9397, dated November 22, 1943, in order to be considered for employment and its associated benefits. Providing the SSAN on form W-4 is mandatory under the regulations of the Treasury Fiscal Requirement Manual. Providing other information requested is voluntary under the law.

2. The principal purposes for which this information is collected are as follows:

   a. With respect to past or present employees of the Starport Services:

      (1) Pay employees and advise employees through Leave and Earnings Statements;

      (2) Provide for promotion opportunities, disciplinary actions, staffing controls, budget requirements, employee fringe benefits, and other related personnel managerial purposes; and

      (3) Submit reports in accordance with legal or policy directives and regulations to Center Management and NASA Headquarters.

   b. Award scholarships to the sons and daughters of NASA/JSC employees; and

   c. Facilitate participation in social or sport activities sponsored by the Starport Services.

3. This information will be incorporated in the Starport Services Activities Records – NASA. The routine uses of this information outside NASA will be:

   a. Provide information in accordance with legal or policy directives and regulations to the Internal Revenue Service. Department of Labor, Department of Commerce, Texas State Government Agencies, labor unions.

   b. Provide information to insurance carriers with regard to workman's compensation, health accident, and retirement insurance coverages.

   c. Provide employment or credit information to other parties as requested by a current or former employee of the Starport Services.

   d. Referral to a Federal, state, local or foreign law enforcement agency in an investigation of a violation or potential violation of laws or regulations when the record indicates such a violation or potential violation.

   e. Requesting information from a Federal, state, or local agency maintaining Civil, criminal, or other relevant enforcement information, or other pertinent information.

   f. Providing information on request to a Federal agency to the extent that the information is relevant and necessary to the requesting agency's decision on hiring, retention, reporting of an investigation, granting a security clearance, letting a contract, or issuance of a license, grant, or other benefit.

   g. Disclosure to the Department of Justice for the purpose of representing the Government, and to parties or counsel involved in the proceedings in the course of pre-trial discovery.

4. Failure to provide all or any part of the information requested, may, in the case of the Starport Services Scholarship Application, result in not being considered for a scholarship. Failure to provide information requested, including the SSAN, on the Group Life Insurance form or the Beneficiary Designation form may result in not obtaining or a delay in obtaining the benefits or services desired. Failure to provide information requested, including the SSAN, on the application for employment or the Form W-4 may result in not being considered for employment or dismissal from employment. Failure to provide the SSAN on the Union Dues Deduction form and Credit Union Deduction form has no effect on an individual's status with respect to employment by the Starport Services.