Welcome to Starport Virtual Summer Camp

Greetings Camp Parents! Thank you for your interest in virtual S.T.E.A.M camps offered by Starport NASA Exchange-JSC. Over the next three (3) months we will be offering a variety of technology camp sessions geared towards youth ages 5-17. The reformat of programming is Starport’s attempt to adjust to the new “normal” due to the COVID-19 pandemic. As we have all adjusted to the technology associated with homeschooling, teleworking, and online meal delivery/pickup we have learned to exercise great patience when it comes to glitches and other technical issues. I humbly ask that you continue to practice this same patience with the Starport Team as we work through any hiccups with our online programming.

These summer camps will be hosted by: Youth Tech Inc., Black Rocket, Youth Debate League, The STEAM Generation, Mad Science of Houston, and Play-Well Teknologies. Technical requirements will vary by camp. Parents are encourage to view the technical requirement specification sheet prior to registration. Video conferencing technology platforms such as Zoom Video Conferencing and Schoology Distance Learning Tool will be used for instruction.

Some key points that I would like to mention:

**Supplies:**

- Minimum computer requirements for most camps are:
  - Operating System: Windows, Chromebook or Mac
  - Internet Speeds: 10mbs / 5mbs Upload
  - Web Browser: Google Chrome or Mozilla Firefox
  - Additional Hardware: Computer mouse, headset or speakers, web cam, 5GB of hard drive space
  - Review camp description for an additional computer requirements associated with sessions
- Camps with material kits will be mailed directly to registered participants:
  - Lego® Engineering without kit session 6/15 – 6/15 | **Require simple pieces from participants own LEGO collection.** No special LEGO pieces are required
  - Lego® Engineering with kit session 7/13 – 7/17 | Lego® kits will be shipped with all required components (please refrain from using kits until session begins).
  - The following sessions will use a combination of readily available in home materials and program required kit –
    - Mad Science - *Secret Agent Lab* | 6/22 – 6/26
    - Mad Science - *Science in Motion* | 7/13 – 7/17
    - Mad Science - *Eureka* | 7/27 – 7/31
- Participants may be required to pencil and paper available for note taking during each sessions.
Technical Support:

- For general inquiries and issues with registration contact:
  - Ashley Idema, Youth Programs Lead
    - Phone – 281-483-4109
    - Email – ashley.c.idema@nasa.gov
  - Samuel Miller, Facilities and Project Manager
    - Phone – 281-483-0317
    - Cell – 281-839-0525 (text capable)
    - Email – samuel.l.miller@nasa.gov

<table>
<thead>
<tr>
<th>Provider</th>
<th>Email</th>
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<tbody>
<tr>
<td>Youth Tech Inc.</td>
<td><a href="mailto:online@youthtechinc.com">online@youthtechinc.com</a></td>
</tr>
<tr>
<td>Black Rocket</td>
<td><a href="mailto:amber@blackrocket.com">amber@blackrocket.com</a></td>
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<tr>
<td>Play-Well Teknologies</td>
<td><a href="mailto:ian@play-well.org">ian@play-well.org</a></td>
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<tr>
<td>The STEAM Generation</td>
<td><a href="mailto:sgrimes@teachstem.education">sgrimes@teachstem.education</a></td>
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<tr>
<td>Youth Debate League</td>
<td><a href="mailto:sgrimes@teachstem.education">sgrimes@teachstem.education</a></td>
</tr>
<tr>
<td>Mad Science of Houston</td>
<td><a href="mailto:operations@madscienceofhouston.com">operations@madscienceofhouston.com</a></td>
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Behavior Policy:

- A camper may be released from camp without refund, for the following behavior while participating in the program:
  1. Leaving designated group or area without permission
  2. Using foul language, fighting, being rude, bullying, cyberbullying or discourteous to staff and other campers
  3. Verbal or written threats to staff or other campers
  4. Refusing to follow basic rules of safety
- Disciplinary Procedures:
  - First incident - Parent notified by phone and or in writing
  - Second incident – Disciplinary write-up
  - Third incident – Action taken at this point is at the discretion of the NASA Exchange Program Manager after consultation with parent. Removal from the program without refund.

Technology Waiver:

- Technology Camp Authorization Addendum: I acknowledge that during my child's participation in the Summer Camp that certain risks do exist. These include, but are not limited to, the hazards of handling electronics and risks associated with access to the Internet (viruses/malware). In consideration of this acknowledgement, I voluntarily have and do hereby, assume all risk associated with my child's participation in these programs.
**Refund Policy:**

- All refund requests must be submitted in writing and received by NASA Exchange Program Manager by the dates below.

<table>
<thead>
<tr>
<th>Refund Amount</th>
<th>Date request must be received</th>
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<tbody>
<tr>
<td>100%</td>
<td>April 15th by 5pm*</td>
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<tr>
<td>75%</td>
<td>April 16th – May 15th by 5:00pm*</td>
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<tr>
<td>50%</td>
<td>After May 16th: No later than 15 business days before* purchased session begins</td>
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<tr>
<td>25%</td>
<td>Within 15 business days of purchased session</td>
</tr>
<tr>
<td>0%</td>
<td>No refund after the first Monday of session or week</td>
</tr>
</tbody>
</table>

**Note:**
Camp fees paid by credit card will be credited immediately, upon approval by NASA Exchange Program Manager, but may take 3-5 business days to show on account. Registration fees paid by check or cash will be refunded by check within 15 to 30 business days after approval by NASA Exchange Program Manager. Refunds will be made only to original payee or credit card holder. Online processing fees are non-refundable. **Dates applies to summer camps scheduled from June 1 – August 30.**

Sincerely,

*Ashley Idema*
Youth Programs Lead
281-483-4109